

ALBERTA LACROSSE ASSOCIATION - BOARD EXECUTIVE ELECTION POLICY

Version 1.0

Last Modified: October 21, 2024

1. HIGH LEVEL STATEMENT

The Alberta Lacrosse Association (ALA) is committed to fostering a transparent, inclusive, and democratic process for electing our Board Executive. This policy is designed to ensure that all members have a fair opportunity to nominate candidates and participate in the voting process during our Annual General Meeting (AGM).

2. PURPOSE

This policy outlines the process for nominating candidates for the Board Executive positions to be elected during the Annual General Meeting (AGM).

3. SCOPE

This policy applies to all members eligible to vote in the election of the Board Executive positions.

4. NOMINATIONS

4.1. Eligibility

4.1.1. **Candidate Qualifications:** To be eligible for nomination, candidates must meet the following criteria:

4.1.1.1. Be a member in good standing of the organization.

4.1.1.2. Meet any specific qualifications as outlined in the organization's bylaws.

4.2. Nomination Process

4.2.1. **Nomination Period:** Nominations will be opened forty-five (45) days before the AGM. The exact dates will be communicated to all members via email and website announcement.

4.2.2. **Nomination Submission:** Candidates must submit their nominations in writing, including:

- A completed nomination form available from the ALA website.
- A brief biography outlining their qualifications and reasons for seeking election (maximum 250 words).
- Signatures from at least two members endorsing the nomination.

4.3. **Submission Deadline:** All nominations must be submitted seven (7) days prior to the AGM. Late submissions will not be considered.

4.4. **Verification:** The nominations committee will review all submissions to verify eligibility and completeness. Candidates will be notified of their nomination status five (5) days ahead of the AGM.

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5. ELECTION PROCESS

5.1. Voting

- 5.1.1. **Voting Method:** Elections will be conducted via paper ballot during the AGM.
- 5.1.2. **Ballots:** Each eligible member will receive a ballot containing the names of all verified candidates. Instructions for casting votes will be provided.
- 5.1.3. **Deadline for Voting:** Voting will close at 9:00AM on the day of the AGM. Late votes will not be counted.

6. COUNTING VOTES

- 6.1. **Tallying:** Votes will be counted by the nominations committee and/or an independent party to ensure fairness.
- 6.2. **Results Announcement:** Election results will be announced at the AGM and communicated to all members via email and posted to ALA website.

7. APPEALS

Any member wishing to appeal a decision regarding the nomination or election process must submit their appeal in writing to the Board within 24 hours of the election results announcement.

8. AMENDMENTS

This policy may be amended by a majority vote of the Board of Directors.

9. CONCLUSION

This policy aims to ensure a democratic and transparent process for the election of the Board Executive. All members are encouraged to participate actively in the nomination and voting process.

Document History

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